

**PERSONNEL BOARD MEETING**  
Monday, March 13, 2017 – 6:00 p.m.

Call to Order/Roll Call of Members: Pat Carnevale, Chairperson; Norberto Alvarez, Vice-Chairperson; Zoraya Pena, Member; Stephen Dielmann, Member; Luis Zubieta, Member

**AGENDA**

1. Request to approve the minutes of the February 6, 2017 Personnel Board meeting.
2. Request to approve leave with pay, because of death in the immediate family, for the listed employees, in accordance with Rule 13, Section 5 (f) of the Civil Service Rules and regulations, received February 2017.

1. Jean Paul DiPietro	Police Department
2. Felipe Fernandez	Police Department
3. Esteban Holland	Police Department
4. Benny Merino	Police Department
5. Marlene Peralta	Public Safety Communications
6. Jose Carballeira	Public Works
7. Fabian Crooks	Public Works
8. Divier Leal	Public Works
9. Raquel Ortiz	Public Works

3. Report of Leave without Pay for February 2017.

4. Report of Civil Service Appointments for February 2017.

1. Lisette Perez	City Clerk
2. Yiselis Rodriguez	Community and Development
3. Orlando Delgado	Construction and Maintenance
4. Rolando Diaz	Construction and Maintenance
5. Roberto Gil	Construction and Maintenance
6. Ernesto Lestayo	Construction and Maintenance
7. Anibal M. Rioseco	Construction and Maintenance
8. Alex Castillo	Fire Department
9. Ivan Ivanov	Fire Department
10. Javier Perez	Fire Department
11. Nilo Sierra	Fire Department
12. Marigert Espinosa	Mayor's Office
13. Virgilio Gil	Parks and Recreation
14. Gustavo Vasquez	Parks and Recreation
15. Nelson Fernandez	Parks and Recreation
16. Ramon Linares	Parks and Recreation
17. Luis Enrique Piloto	Parks and Recreation
18. Curtis Champion	Streets
19. Osvaldo Comas	Streets
20. Arian Estrada	Streets

- |                      |         |
|----------------------|---------|
| 21. Luis O. Medina   | Streets |
| 22. Miguel Mena      | Streets |
| 23. Karel Villanueva | Streets |

5. Report of Civil Service Resignations for February 2017.

- |                        |                              |
|------------------------|------------------------------|
| 1. Natalia Neira       | Construction and Maintenance |
| 2. Michael Allen       | Fire Department              |
| 3. Craig Blum          | Fire Department              |
| 4. Fidel Paez          | Parks and Recreation         |
| 5. Michael Mendez      | Police Department            |
| 6. David Toledo        | Police Department            |
| 7. Pedro Valdez        | Public Works                 |
| 8. Israel Sanchez, Jr. | Public Safety Communications |
| 9. Ashley N. Williams  | Public Safety Communications |
| 10. Anita M. Zepeda    | Public Safety Communications |
| 11. James T. Fredrick  | Streets Department           |

6. Report of Maternal/Paternal Leave for February 2017.

- |                    |                   |
|--------------------|-------------------|
| 1. Esteban Holland | Police Department |
| 2. Carlos Linares  | Police Department |
| 3. Ibel Perez      | Police Department |

7. Report of Leave of Absence for February 2017. **None.**

8. Request to certify the eligibility list for **Accounting Clerk I.**

9. Request to certify the eligibility list for **Clerk Typist I.**

10. Request to certify the eligibility list for **Program Specialist II – Grants and Human Services.**

11. Request to certify the eligibility list for **Program Specialist III – Grants and Human Services.**

12. Request to certify the eligibility list for **Recreation Center Director I.**

13. Request to approve the **new** civil service classification and job description for the position of **Solid Waste Supervisor II.**

Copy of **new** job description is attached.  
Range 50 - \$1,303 - \$2,535 Bi-weekly

14. Request to hear **Unfinished Business.**

15. Request to hear **New Business.**

**NEXT PERSONNEL BOARD MEETING: Monday, April 3, 2017 at 6:00 P.M.**

If any person decides to appeal any decision made by the Personnel Board with respect to any matter considered at this meeting, he/she will need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. In accordance with the Americans and Disabilities Act of 1990, persons needing a special accommodation to participate in this proceeding should contact the Office of the City Clerk no later than seven (7) days prior to the proceeding. Telephone (305) 883-5820 for assistance; if hearing impaired, telephone the Florida Relay Service Numbers (800) 955-8771 (TDD) OR (800) 955-8770 (VOICE), for assistance.